



# **Standards Committee**

## **Terms of Reference**

## 1. Requirements

### 1.1 Change Record

| Issue | Date             | Author      | Description                             |
|-------|------------------|-------------|---|
| 0.1   | 30 October 2006  | M Johnson   | Draft for Curriculum Committee approval |
| 1.0   | 14 November 2006 | M Johnson   | Approved by Curriculum Committee        |
| 2.0   | 1 November 2007  | M Johnson   | Approved by Curriculum Committee        |
| 3.0   | 7 November 2008  | M Johnson   | Approved by Curriculum Committee        |
| 4.0   | 11 November 2009 | S Brooks    | Approved by Curriculum Committee        |
| 5.0   | 14 October 2010  | S Brooks    | Approved by Curriculum Committee        |
| 6.0   | 8 November 2011  | C Ramsey    | Approved by Curriculum Committee        |
| 7.0   | 10 October 2012  | C Ramsey    | Approved by Curriculum Committee        |
| 8.0   | 7 November 2013  | C Joubert   | Approved by Curriculum Committee        |
| 9.0   | 12 November 2014 | C Joubert   | Approved by Curriculum Committee        |
| 10.   | 4 November 2015  | C Joubert   | Approved by Curriculum Committee        |
| 11.0  | 2 November 2016  | G Heathcote | Approved by Standards Committee         |
| 12.0  | 4 October 2017   | G Heathcote | Approved by Standards Committee         |
| 13.0  | 3 October 2018   | G Heathcote | Approved by Standards Committee         |
| 13.1  | 16 January 2019  | G Heathcote | Draft for Standards Committee approval  |
| 14.0  | 16 January       | G Heathcote | Approved by Standards Committee         |
|       |                  |             |   |
|       |                  |             |   |

Note: All issues except those of the form 'X.0 are draft.

### 1.2 Equality Statement

In developing and reviewing these terms of reference we have carefully considered their impact on equality and the possible implications for pupils with protected characteristics, as part of our commitment to meet the Public Sector Equality Duty (PSED) requirement to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations.

### 1.3 Approval and Review

These terms of reference were approved by Standards Committee on 16 January 2019. They are due for review in the Autumn Term 2019.

## **2. Membership**

- 2.1 The Standards Committee shall consist of not less than three governors and the headteacher (or his/her representative).
- 2.2 The committee may appoint such co-opted, non-voting members as agreed by the governing body. These members will serve in an advisory capacity and may include staff nominated by the headteacher following consultation with the committee.
- 2.3 Other members of the governing body may attend meetings of the Standards Committee and may contribute to discussions on matters under consideration.
- 2.4 Only full members of the committee, as approved by the governing body, shall have the right to vote on any resolution placed before the committee.

## **3. Quorum**

- 3.1 The quorum shall be three governors including the headteacher (or his/her representative)

## **4. Meetings**

- 4.1 The committee shall meet termly or more frequently as may be required from time to time.

## **5. Chairmanship**

- 5.1 The chair of the committee shall be elected annually at the first meeting of the autumn term.

## **6. Standing orders**

- 6.1 The agenda for the meeting shall be distributed at least seven days before the meeting.
- 6.2 A summary of decisions taken and points for action will be kept as a record of the proceedings of the meeting; and a summary circulated with the papers of the next full meeting of the governing body.
- 6.3 Where there is an equality of votes for and against a particular resolution, the matter will be referred back to the next full meeting of the governing body.

## **7. Specific Terms of Reference**

- 7.1 To advise the governing body on the school's curriculum policy and statutory obligations regarding the National Curriculum.
- 7.2 With the assistance of staff, to provide information to the governing body about how the curriculum is taught, evaluated and resourced.
- 7.3 To monitor the Termly Operating Plan with reference to the School Development Plan and the Teaching, Learning and Curriculum Policy.

7.4 To review the policies and provision for:

- Assessment record keeping and reporting
- Foundation Stage
- Subject specific policies

and to make recommendations where appropriate.

7.5 To contribute to the School Development Plan.

7.6 To review Foundation Stage profile and end of key stage results annually and report to the governing body.

7.7 To target appropriate focus areas for Governor Visits and make recommendations to the governing body.

7.8 To monitor pupil attainment and receive regular reports on the analysis of test and assessment results.

7.9 To monitor the use of disadvantaged pupil funding and its impact.

7.10 To consider the impact on equality when making recommendations and when reviewing policy.